



Northwest Mothers Milk Bank is seeking an energetic and detail-oriented person to join our team! This is a unique opportunity to be a part of a growing not-for-profit organization that impacts the health of infants in our communities. The Milk Processing Technician's primary job responsibility is to perform and assist with all steps of the milk pasteurization process.

Employment Status: Non-Exempt/Full-Time; Eligible for benefits package (health, dental, retirement)

Location: Tigard, Oregon (on-site)

Schedule: 36-40 hours a week; Monday – Friday 8:30am – 4:30pm; Occasional weekend shift may be required. Dates TBD and communicated in advance.

Compensation: starting at \$17.50/hour

Responsibilities:

- Preparation and sanitizing of all equipment used in the milk pasteurization process.
- Following established methods to execute all steps of milk processing.
- Stocking and re-stocking of processing area with necessary supplies and equipment at the start and end of each day.
- Maintaining a safe, clean and sanitary work area.
- Monitoring and maintaining clear, accurate records of all phases of milk processing.
- Guiding student-interns and volunteers in appropriate steps in milk processing.
- Ensuring that safe and accurate evidence-based, milk processing procedures are met as guided by the Human Milk Banking Association of North America, Guidelines for Processing of Donor Milk.
- Working independently and as part of the team to accurately and efficiently process milk assigned on each processing day.

Applicant qualifications that are essential:

- High School Diploma
- Oregon Food Handler's Card
- Able to stand and maintain an active pace for several sustained hours.
- Able to lift and carry 40 lbs, regularly.
- Embraces both independent and collaborative teamwork.
- Possesses basic computer knowledge skills.

Applicant qualifications that are *strongly preferred*:

- Associate or Bachelor's degree
- Technical experience in laboratory practice, biological research or food processing.
- Work experience in health care, a laboratory environment or food processing.

About us:

Northwest Mothers Milk Bank is a community-based, nonprofit, human milk bank affiliated with the Human Milk Banking Association of North America, serving hospitals and families in Oregon, Washington, Alaska and beyond. Our mission is to improve the health and survival of the Northwest's most vulnerable babies. Based in Portland, Oregon we carry out our mission through the safe collection and distribution of human donor milk, education, advocacy, and research.

Please provide a current resume to jobs @ nwmmb.org for consideration.

Candidates may be asked for examples of written communications and content creation prior to the interview process. The position will close after receiving a pool of applicants. We are looking for someone to join our team immediately, pending interview process, reference checks and background screening.

Out of respect for the milk bank staff, please do not call the milk bank directly.